

{{Club Name}}

Tool Cache Manager

The Appalachian Trail (A.T.) is cared for by thousands of people, hundreds of organizations/agencies, and passes through a variety of diverse landscapes. Volunteers, coordinated in large part through A.T. Clubs, provide on-the-ground knowledge, experience, and operational capacity. Alongside a variety of partners, volunteers work together to manage and protect a long-distance hiking trail that connects a patchwork of conserved lands and communities along a massive migration corridor that exits along the spine of the ancient Appalachian Mountain range.

As a Tool Cache Manager working under the {CLUB} your primary responsibility is to manage the maintenance and replacement of all Club tools for their safe use by all Club members.

Responsibilities:

- Effectively manage an inventory of tools to be shared by the Club's volunteer community.
- Manage the safe operation and organization of the tool storage and tool shop area according to Job Hazard Analysis resources.
- Communicate and coordinate with the Club's in-field Tool Coordinator(s) about the use, return, and needed repairs of tools for workdays.
- Ensure Club tools remain properly maintained and stored at a common location(s) for volunteer use.
- Manage the effective and proper use of tools from the cache by all Club members by providing tool use seminars (for specialty tools) and basic tool care workshops. Basic tool care workshops are especially valuable to Club risk management when volunteers often use personal tools.
- Ensure pre-season and post-season maintenance and storage practices are followed.
- Contribute to obtaining the proper resources for a functioning tool cache based on Club needs.

Term:

This is a 2-3 year position with the option to extend the position duration if desired.

Benefits:

- Flexible schedule.
- Pride in being an essential part of maintaining the volunteer legacy of the Trail.
- Supporting a social community centered around caring for the Trail.
- Support the process of providing positive volunteer opportunities for individuals to care for an iconic trail.

Available Trainings:

- Job Hazard Analysis resources related to hand tools, electric tools, and tool shop management found on the Appalachian Trail Conservancy's (ATC) webpage for [Safety and Training Resources](#).

Qualifications:

- Experience working with and caring for common trail work tools.
- Experience with the use and management of shop tools.
- Knowledge of the proper care and storage of tools.
- Trail work experience.

Requirements:

- Must be self-motivated and responsible.
- Ability to monitor and organize the effective distribution and return of a community accessible tool inventory.
- A willingness to learn, follow, and teach the appropriate work standards, techniques, and safety procedures.

If interested in this volunteer position, please contact the {{Club Name}} for more information. Feel free to reach out to the ATC at volunteer@appalachiantrail.org for assistance with connecting to the club.