



Appalachian Trail – Shelter Update Form – Version 2.0

The critical information collected in this form will be used to update the Appalachian Trail Inventory of FMSS Locations and Features.

- FMSS Locations are unique segments, sites, or areas, such as AT treadway sections, designated campsites, privies, shelters, parking areas, substantial trail bridges, and scenic vistas.
- FMSS Features are “assets,” such as stairs, windows, doors, ramps, handrail, and signs.

Please check the appropriate update box and fill out all of the associated sections below, so that we may accurately document the updates in our system. Remember, if a project added and removed *the same FMSS Feature type* (i.e. *added 10 signs and removed 2*), you should check the “Added Shelter Feature” update box and enter “8 signs.”

IMPORTANT: Only check one box per form. If you have added OR removed more than one FMSS Feature Type (i.e. *add Signs AND Handrails*) you can use the same form. However, if you add AND remove multiple FMSS Locations or Features types in one project (i.e. *add a Sign AND remove a Handrail*) you will need to fill out more than one update form. Please refer to the end of this form for complete contact information and mailing address as to where to send the completed form.

Once you have completed this form, please save it as (Club Acronym) Shelter Update Form (Date);
Example: NBATC Shelter Update Form 03.02.17

Your Name: _____ Date: _____

Email: _____ Phone: _____

Club: _____

FMSS Location (Shelter) Name: _____

FMSS Location ID #: _____

Unless you are reporting a new Location, FMSS Location Name and ID are required. FMSS Location Name and ID can be found within the [Appalachian National Scenic Trail Facility WebApp](#).

Removed Shelter Location. If you check this box, you do NOT have to fill out any of the remaining sections. Simply submit this page (with the above information) to the Appalachian National Scenic Trail Park Office.

Added Shelter Location. If you check this box, please make sure you *fill out ALL of the sections below* so that a New Shelter FMSS Location record can be created.

Removed Shelter Feature (i.e. Stairs, Signs, Windows). If you check this box, please make sure you fill out the associated sections below *for ONLY the features that have been removed.*

Added Shelter Feature (i.e. Stairs, Signs, Windows). If you check this box, please make sure you fill out the associated sections below *for ONLY the features that have been added.*

GPS Location (please enter in Decimal Degrees format -- e.g. 43.12345, -77.34567)

Latitude = _____ Longitude = _____

Exterior Material (please check one below):

- Block/Brick
 Board & Batten
 Clapboard
 Corrugated Metal
 Dimensional Lumber
 Log
 Log & Stone
 Plywood / T1-11 Siding
 Post & Beam
 Siding – Aluminum
 Siding – Shingle
 Steel
 Stone
 Other: _____

Exterior Finish (please check one below):

- None
 Paint
 Stain
 Other: _____

Exterior Length (feet) =

Exterior Width (feet) =

Roof Material (please check one below):

- Asphalt Shingle
 Asphalt Roll Roofing
 Fiberglass
 Metal
 Slate
 Wood Shingle
 Other: _____

Exterior Roof Ridge Height (feet) =

Exterior Roof Area (square feet) =

Number of stories =

Interior Ceiling Height (feet) =

Flooring:

Total Area (square feet) of Floor Space =

Predominant Floor Material (please check one below):

- None
 Dimensional Lumber
 Dirt/Soil
 Concrete
 Gravel
 Log
 Plywood
 Steel
 Stone
 Other: _____

Wall Paneling (Interior Finish Material – NOT structural):

Total Area (square feet) of Wall Paneling =

Predominant Wall Paneling Material (please check one below):

- None Dimensional Lumber Log Metal Plywood Other: _____

Deck/Patio:

Deck/Patio Length (feet) = Deck/Patio Width (feet) =

Deck or Patio Material (please check one below):

- None Block/Brick Concrete Dimensional Lumber Log Stone
 Other: _____

Doors:

Number of Doors =

Predominant Door Material (please check one below):

- None Aluminum Chain Link Dimensional Lumber Log Plywood Steel
 Wire Mesh Other: _____

Windows:

Number of Windows =

Predominant Window Material (please check one below):

- None Glass Lexan (polycarbonate) Plexiglass Other: _____

Skylights:

Number of Skylights =

Predominant Skylight Material (please check one below):

- None Glass Lexan (polycarbonate) Plexiglass Other: _____

Steps:

Number of Steps =

Predominant Step Material (please check one below):

- None Aluminum Asphalt Block/Brick Composite Lumber Concrete
Dimensional Lumber Log Steel Stone Other: _____

Railings:

Total Length (feet) of Railing =

Total Height (feet) of Railing =

Predominant Railing Material (please check one below):

- None Aluminum Block/Brick Cable/Wire Composite Lumber
Concrete Dimensional Lumber Log Plastic PVC Steel Stone
Other: _____

Ramps:

Total Area (square feet) of Ramp =

Predominant Ramp Material (please check one below):

- None Block/Brick Composite Lumber Concrete Dimensional Lumber
Dirt/Soil (berm) Log Metal Stone Other: _____

Vents:

Number of Vents =

Predominant Vent Material (please check one below):

- None Aluminum Plastic Screen Steel Other: _____

Vent Pipes:

Number of Vent Pipes = Total Length (feet) of Pipe =

Predominant Vent Pipe Material (please check one below):

- None Aluminum Concrete Plastic PVC Steel
Other: _____

Chimneys:

Number of Chimneys =

Predominant Chimney Material (please check one below):

- None Block/Brick Concrete Metal Stone Other: _____

Gutters:

Total Length (feet) of Gutter =

Predominant Gutter Material (please check one below):

- None Dimensional Lumber Log Metal Vinyl Other: _____

Retaining Walls:

Total Area (square feet) of Retaining Wall =

Predominant Retaining Wall Material (please check one below):

- None Aluminum Asphalt Block/Brick Composite Lumber Concrete
 Dimensional Lumber Gabion Log Plastic Steel Stone
 Other: _____

Food Storage System (please fill out all that apply):

- Food Box Quantity =
 Food Cable Quantity =
 Food Pole Quantity =

Storage Boxes – for Tools, Maintainer Supplies, etc (please fill out all that apply):

- Metal Box Quantity =
 Plastic Box Quantity =
 Wooden Box Quantity =

Associated Signage (please fill out all that apply):

- Bulletin Board / Kiosk Quantity =
 Directional / Wayfinding Signs Quantity =
 Educational / Interpretative Signs Quantity =
 Identification / Entrance Signs Quantity =

Regulatory / Safety Signs Quantity =

Associated Barriers (please fill out all that apply):

Bollards Quantity =

Boulders Quantity =

Cattle Guard Quantity =

Gate Quantity =

Stile Quantity =

Associated Fencing

Total Length (feet) of Fence =

Predominant Fence Material (please check one below):

None Barbwire/Slip Wire Chain Link Split Rail Wire Mesh

Other: _____

Number of Metal Fire Rings =

Number of Mortared (Brick or Stone Mortared) Fire Rings =

Photos Taken? Yes No

Please attach any photos to this update form at the time of your submission.

Comments:

Thank you for your update!

This information will be used to update the official A.T. inventory records. Please send all completed forms to the Appalachian National Scenic Trail Office, either through email via **APPA Facilities@nps.gov** or through mail via Appalachian National Scenic Trail Office, Facility Department, P.O. Box 50, Harpers Ferry, WV 25425.

If you have any questions about this form, please email **APPA Facilities@nps.gov** or call 304-535-5093.