

## Encroachment Report (Example)

As stated in the A.T. Corridor Stewardship Field Book, please remember that thorough documentation is vital for tracking problem areas and mitigating encroachment efforts, whether at the local Trail club level, by ATC, or by NPS. See the Field Book for further information on types of encroachments, severity levels, and follow-up steps.

**Report author:** Author of Report. (If associated with a Trail Club, list the Trail Club as well. If previously reported, note previous report author and date as well.)

*Ex. Julia Baker, volunteer corridor monitor with Smith County Appalachian Trail Club.*

**Location of encroachment:** City, County, State; Segment ###. Tract ###-##. Monument ###-##-# (If not within sight of a monument, list nearest monument known, even if that monument is missing.) If possible, also include a GPS point in degrees-minutes-seconds: N --° --' --.-", W --° --' --.-"

*Ex. Springville, Smith County, Virginia. Segment 555. Tract 556-09. Monument 555-VA-3.  
Hunting Stand GPS point: N 55° 66' 34.3", W 080° 05' 45.7"*

**Date found:** Month, Day, Year that the encroachment was found. (If previously reported, note initial date reported as well.)

*Ex. July 19, 2013.*

**Encroachment type:** Brief description (If multiple, list multiple short descriptions, e.g. Wooden hunting stand; ATV trail leading to stand; dumping of litter.)

*Ex. Wooden hunting stand.*

**Level of problem:** Severity level of the encroachment: minor, moderate, or severe. See the A.T. Corridor Stewardship Field Book for a complete description of each level. Minor encroachments include yard waste, vehicle parking, extending property lines, and tree stands (abandoned). Moderate encroachments include ATVs, horses, mountain bikes, tree stands (associated with land owner), and repeat offenders. Severe encroachments include timber theft; large scale or hazardous material dumping; structures; and repeat offenders.

*Ex. Moderate*

### Description:

Describe how the encroachment was discovered, who discovered it, and what it consisted of. Include as much detail as possible, including full names, appearance of encroachment, appearance of boundary line, estimate of its most recent time of use, estimated activity level, and all details of interactions with neighbors.

*While walking the boundary as part of the yearly monitoring for the Smith County Appalachian Trail Club, Volunteer Corridor Monitors Julia Baker and John Miller discovered a hunting stand completely*

within NPS property. It is a wooden stand and lies five feet due north of Monument 567-VA-3. Boards in the stand have been replaced within the last five months, so it is probably still active. The boundary line here was last painted two years ago, and is easily identified. Baker and Miller attached a Hunting Stand Notice to the stand with NPS and ATC business cards included. (Please see maps and photographs at the end of this document for further detail.)

Julia knocked on the adjoining property owner's home, and the owner, James Harris, said he was unaware of the stand's existence. Julia offered to show James the stand, and showed him the NPS boundary line as well. James said he will keep an eye on the area and call Julia if he notices any hunting activity. James' contact information is: 555-321-9876; 789 Bonita Road, Springville, VA, 24680.

**Action taken:**

Note what actions have been taken in regards to this encroachment.

Ex. Documentation, photographing, notice posting, sign posting. Yellow "No Hunting" sign and NPS Hunting Violation notice were posted on July 19<sup>th</sup>, 2013. Removal of stand will be possible by August 18<sup>th</sup>, 2013. Baker and Miller will contact club to organize a small crew for removal purposes.

**Map of Area:** If possible, include an image or link from GoogleMaps of the encroachment.

(Map below was saved as a screenshot of GoogleMaps, then edited in Paint.)



**Photographs:** Include photographs of the encroachment, with at least one close-up photo and one zoomed out photo that shows the context of the encroachment.

*Examples: Photographs of hunting stand.*

